

CARA MENUKAR KATA LALUAN MENGGUNAKAN SISTEM PENGURUSAN KATA LALUAN

HOW TO CHANGE YOUR PASSWORD USING THE PASSWORD MANAGEMENT SYSTEM

LANGKAH SATU/ STEP ONE:

Sila scan / layari URL mengikut kategori pengguna

Please go to these URL to reset password according to your category.

Kakitangan / Staff & Pelajar / Student

https://admgrstd.ums.edu.my/pwm/private/login

LANGKAH DUA/STEP TWO:

Sila masukkan ID dan kata laluan anda seperti rajah di bawah.

Please insert your ID and password in the field as shown below.



1. Bagi tujuan menukar kata laluan anda sila klik butang **Change Password**.
To change your password, please click Change Password button.



2. Sila masukkan kata laluan baharu anda. **Pastikan** kata laluan anda memenuhi syarat kata laluan yang dibenarkan. Kemudian tekan butang **Change Password**
Please input your new password. Please make sure your new password fulfills the password requirements. Click Change Password button.

Click the Change Password button. If you must write it down, be sure to keep it in a safe place. Your new password must meet the following requirements:

- Password is case sensitive.
- Must be at least 8 characters long.
- Must include at least 1 letter.
- Must include at least 1 number.
- Must have at least 1 symbol (non letter or number) character.
- Must have at least 1 lowercase letter.
- Must have at least 1 uppercase letter.
- Must not include a common word or commonly used sequence of characters.
- Must not include part of your name or user name.
- Must have at least three types of the following characters:
 - Uppercase (A-Z)
 - Lowercase (a-z)
 - Number (0-9)
 - Symbol (!, #, \$, etc.)

New password accepted, please click change password

New Password Strength: **Strong**

Confirm Password

3. Sila Tekan butang **Continue** untuk mencuba kata laluan baharu anda. Click Continue button to test your new password.



Anda telah berjaya menukar kata laluan anda, tahniah!
You have successfully changed your password, congratulations!